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**From:** Corbett, Kate (DPH)  
**Sent:** Friday, March 30, 2012 1:20 PM  
**To:** Medina, Nicole (DPH)  
**Subject:** FW:  
**Attachments:** Form1.pdf

Kate Corbett  
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**From:** Marinucci, Cecilia (DPH)  
**Sent:** Friday, March 30, 2012 9:07 AM  
**To:** Corbett, Kate (DPH)  
**Subject:** RE:

Hi Kate,

Your step will be on May 5. You have 1 times your salary for optional life. The max is 8 times your salary. You can change it anytime attached is the form to do that.

Cecilia

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**From:** Corbett, Kate (DPH)  
**Sent:** Friday, March 30, 2012 8:50 AM  
**To:** Marinucci, Cecilia (DPH)  
**Subject:**

Hi Cecilia,

I have a couple questions that I was hoping you could answer. First can you tell me when I will receive my step raise? I know since I was off the payroll while on [REDACTED] it has changed but I can't figure out when I will receive it. Second, I was wondering if I am able to change my life insurance or do I have to wait until the open enrollment period? Could you also tell me what the maximum is for that and how much I currently have for life insurance?

Thanks,

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